

First Compostela Group of Universities' Students workshop
The Way of St. James: European Identity and Global Appeal
Universität Regensburg, Germany,
31st July to 5th August 2017

General Conditions

1.- General Information

1. This workshop is organized by the Compostela Group of Universities (CGU) and its full member university Universität Regensburg (UR).
2. The workshop is open to students with at least one year of studies at the home institution. Students from universities of the Compostela Group of Universities (CGU) will be given priority.
3. The workshop will last 6 days: from 31st July to 5th August 2017.
4. The minimum age to participate in the I. CGU's Students workshop, 2017 edition, is 18 years old.
5. The maximum quorum for the workshop will be at 45 people. The UR reserves the right to award 10 placements to their home students.
6. The workshop is formed by two blocks of activities: a) A theoretical activity consisting on a seminar with lectures, round tables, guided visits to the host university and city and the broadcasting of a CinEscultura's film; and, b) a field-cultural activities consisting on three days of Way to Santiago in Central Europe.
7. A certificate of attendance will be issued by the CGU and the UR with reference to the schedule of activities.

8. Those participants that along with 85% of the workshop pass the evaluation activities will be awarded with 2 ECTS.

2.- Application: Deadlines and application process

9. Deadline: 15th May 2017

Students from the CGU's full member universities can apply for a scholarship (see guidelines on next pages).

10. Application process: Students willing to participate must apply online through the form available at the following link: <https://cgu-2017.home.amu.edu.pl/>

When applying online, students must upload the following documentation:

- a. A certificate of enrolment issued by his/her CGU home university;
- b. A certificate stating good command of English;
- c. A curriculum vitae in English;
- d. A transcript of records;
- e. A motivation letter.

After online submission, the system will confirm the application electronically.

Those students correctly completing the online application will enter in a scholarships' selection process.

3.- Scholarships' selection process

11. A total of 45 scholarships are available to the students who belong to the CGU full member universities:
 - 10 scholarships to students from the University of Regensburg;
 - 35 scholarships to students from CGU member Universities
12. The scholarships include:

- a. Participation in the theoretical activities;
- b. Participation in the field-cultural activities;
- c. Local transport;
- d. Part of the meals;
- e. Health, liability and accident insurance for the duration of the workshop (not for travel before and after the workshop)
- f. And, accommodation (check-in on 30th July; check-out on 6th August 2017).

Students coming from CGU European member Universities: The scholarship DOES NOT include neither travel costs nor expenditure related to, e.g. travel insurance.

Students coming from CGU member Universities overseas: In addition to the scholarship, a maximum of 10 travel grants of 500,00€ will be available for participants from CGU member Universities from overseas. Students who receive this grant have to buy their travel tickets in advance and will touch the travel grant in the UR in cash.

13. However, every selected candidate will have to pay a registration fee of 120,00 €. Participants will receive information on how to pay the registration fee upon notification that they have been selected for the workshop and the scholarship.
14. CGU students will be awarded with a scholarship if and when it is proven that:
 - a. Applicants belong to a CGU full member university and have good command of English by means of the above mentioned certificates (point 10, a. & b.);
 - b. Applicants' field of studies or academic interests are related to the topic of the workshop (point 10., c., d. & e.);
 - c. Applicants have registered by the given deadline (15th May 2017).
15. If there would not be applicants or the applicants do not gather the requirements indicated in this document, the selection committee may declare null or void the awarding of scholarships.
16. There will be a selection committee composed by the following persons:
 - The President of the Compostela Group of Universities, Prof. Dr. Marek Kreglewski;
 - The President of the Universität Regensburg who can delegate his participation to the CGU delegate of UR;
 - The CGU's Executive Secretary, Prof. Dr. M^a Teresa Carballeira Rivera;
 - Prof. Dr. Hubert Pöppel, Institute of Romance Languages and Literatures and Managing Director of the Center for Spanish Studies at the University of Regensburg;
 - Prof. Pedro Álvarez Olañeta, Lecturer and Cultural Manager of the Center for Hispanic Studies at the University of Regensburg;
17. :

Students will be notified by email of the awarded scholarship in the first week of June 2017. They must respond to that email by 15th June 2017:

 - a) Confirming the acceptance of the scholarship;

- b) Paying the registration fee of 120,00 € (one hundred twenty Euro) and sending a scanned copy of the proof of payment.

Those students who do not fulfil this requirement will lose their scholarship, and the scholarships will be awarded to other CGU's students in accordance to the criteria indicated above.

18. The final list of scholarship holders will be published in the CGU website by 30th June 2017.

4.- Conditions for participation

19. Registration to the workshop involves the acceptance of any rights and obligations established by the organization, as well as the present general conditions for participation.
20. If for some reason the participant has to delay their arrival and may not be present on the first day of the workshop, s/he must inform the organization as soon as possible to warrant the booking of his/her placement in the workshop as well as other related services (working material, local transport, meals and accommodation).
21. Any requirements to entry into Germany (visa or any other) will be the sole responsibility of the participant. If necessary, the organiser will issue a formal confirmation of registration or formal invitation letter to the workshop.
22. By applying to the workshop, participants state that they enjoy of perfect physical health and that they can participate in any physical and field-cultural activities. The program organizers will provide a German health, accident and liability insurance for the duration of the workshop and the activities that are included in the program of the workshop.
23. If participants suffer or have suffered some kind of illness that requires medical treatment; if they have some disease; if they require some special medication; or, if they need any special diet, they must notify the organizer in writing (marianne.sedlmeier@ur.de) and provide a medical certificate to allow for a correct assistance during the workshop. The organizer will not assume any sort of liability.
24. The participants agree to know and respect the laws in force in Germany. In particular, they undertake to respect the rules relating to the schedule, attendance, behaviour and coexistence in the workshop.

25. In accordance with the law regarding the Protection of Personal Data, the organiser reports that the processing of personal data provided in the registration form, pictures or videos obtained during the workshop, may be used only for training and dissemination of the workshop (web, brochures, and presentations). If participants do not agree with the possible publication of such pictures or videos, they must notify the organiser expressly in writing to the email address (Jordi.balada-campo@ur.de).

5.- Cancellation policy

26. Due to causes of force majeure or if circumstances so warrant, the organizer reserves the right to modify or cancel all or part of the workshop, always offering the participants the right to claim the reimbursement of the registration rate.
27. If there are not enough registered students, the workshop will be cancelled and participants will be notified at least 20 days before the date of the beginning of the program. In that case, participants will have the right to claim the reimbursement of the registration rate. The organizer does not assume nor will assume, in any case, the travel costs of the participants.
28. If the cancellation of the registration is caused by the participant, he or she must inform the organizer in writing (marianne.sedlmeier@ur.de).

In that case, participants have the right to claim the reimbursement of the registration fee in the following cases:

- a) If the cancellation is made and notified before 30th June 2017, the participant shall be reimbursed for the 100% of the registration rate, minus the bank return fees.
- b) If the cancellation is made and notified before 15th July 2017, the participant shall be reimbursed for the 30% of the registration rate, minus the bank return fees.
- c) If the cancellation is made and notified after 15th July 2017, the participant will not be reimbursed.

The fact that participants join CGU's Students Workshop implies accepting the general conditions listed in this document.

Updated version 29.03.2017